



The Air Quality Bureau's Small Business Environmental Assistance Program offers assistance to small businesses throughout New Mexico, with the exception of Bernalillo County and Tribal Lands.

For businesses located within Bernalillo County, the City of Albuquerque and their Air Quality Assistance Program (AQAP) may be reached at (505)768-1972 or (505)769-1962.

All businesses located on tribal lands fall under tribal jurisdiction and/or the U.S. Environmental Protection Agency Region 6 and 9.

***Prompt responses by knowledgeable staff are just some of the benefits of using the Small Business Environmental Assistance Program!***



## Contact Us

### SBEAP Office Location

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**Visit us on the web:**

**[www.env.nm.gov/aqb/sbap/](http://www.env.nm.gov/aqb/sbap/)**

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Kristine Pintado, Non-Discrimination Coordinator  
New Mexico Environment Department  
1190 St. Francis Dr., Suite N4050  
P.O. Box 5469 Santa Fe, NM 87502  
(505) 827-2855  
[nd.coordinator@state.nm.us](mailto:nd.coordinator@state.nm.us)

If you believe that you have been discriminated against with respect to a NMED program or activity, you may contact the Non-Discrimination Coordinator identified above or visit our website at <https://www.env.nm.gov/non-employee-discrimination-complaint-page/> to learn how and where to file a complaint of discrimination.

## Small Business Environmental Assistance Program

**A free resource for New Mexico business owners who need help with Air Quality Regulations**



**SMALL BUSINESS  
ENVIRONMENTAL  
ASSISTANCE  
PROGRAM**

*Serving Small Businesses and the Environment*

**New Mexico Environment  
Department  
Air Quality Bureau**



## Who We Are

The Small Business Environmental Assistance Program (SBEAP) provides publications and technical assistance for small businesses on New Mexico air quality regulations and requirements.

## What We Do

The SBEAP offers a variety of services to help small businesses navigate the regulatory process.

### Air Quality Requirements:

- Information on air quality regulations and requirements for your business
- Provide assistance by phone, email, or in person

### Compliance Assessments

This program allows qualifying small businesses to make corrections before an inspection takes place. Contact us for more information.

### Paperwork:

- Prepare permit registration forms and applications
- Assist with notification/reporting forms
- Create recordkeeping forms for permits

### Technical Resources:

- Easy-to-understand fact sheets and guidance
- Technical information available on the SBEAP website
- Presentations to groups and organizations.

## Who We Help

The SBEAP can help answer general air quality questions from anyone. However, those small businesses that meet the following criteria are eligible for more in depth assistance.

### **If your business:**

- Is owned or operated by a person that employs 100 or fewer individuals,
- Is not a major stationary source of air pollutants,
- Does not emit 50 tons or more per year of any regulated pollutant, and
- Emits less than 75 tons per year of all regulated pollutants.

### **You qualify for our assistance.**

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### **Examples of small businesses that SBEAP can assist:**

- ⇒ Aggregate Plants
- ⇒ Concrete Batch Plants
- ⇒ Hot Mix Asphalt Plants
- ⇒ Painting & Coating Operations
- ⇒ Abrasive Blasting
- ⇒ Dry Cleaners
- ⇒ Printing Shops
- ⇒ Manufacturing Facilities
- ⇒ Gas Stations
- ⇒ Miscellaneous businesses

## Small businesses may receive fee reductions

To be eligible for a 50% reduction in permit, annual and relocation fees, your company must meet the Air Quality Bureau's small business fee definition which is summarized below:

- **A company that employs no more than ten (10) employees at any time during the calendar year\*.** Employees include part-time, temporary, or limited service workers,
- **Does not** emit 50 tons or more per year of any regulated pollutant, and
- **Emits less** than 75 tons per year of all regulated pollutants

If your company meets all of the requirements above you will need to fill out a Small Business Certification form and submit it to the Air Quality Bureau.

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*\*If you own more than one business, or are part of a large parent company, all your employees must be counted to determine if you meet the 10 employee limit, regardless of which company is applying for the permit.*

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***The SBEAP is a program that is here to help you understand the air quality process***